



Emergency Medical Technician Course

STUDENT ENROLLMENT AGREEMENT

DISCLAIMER: An enrollment agreement shall be written in language that is easily understood. If English is not the student's primary language, and the student is unable to understand the terms and conditions of the enrollment agreement, the student shall have the right to obtain a clear explanation of the terms and conditions including all cancellation and refund policies in his or her primary language. (Item 1)

Institution: HealthPro EMS Training, Inc

Academic Year: January 1, 2026-December 31, 2026

Course Locations:

Primary Location: 2900 Adams St. Suite C5. Riverside, CA 92504

(Item 5)

General Course Description

The EMT Program includes the skills necessary to provide emergency medical care at a basic life support level in accordance with the National Standard Curriculum and the guidelines set forth by the State of California. This course is completely instructor based taught in HealthPro classrooms. This two-part course is a combination of Didactic (Lecture)/Practical (Hands-on Skills) exercises and Clinical Observation (Ambulance Ride-along and/or Hospital Clinical Shifts). The course is a total of **184** hours. Students are required to do clinical Ride-Outs with ambulance companies or Emergency Departments. Students are required to have at least ten patient contacts documented. Ride Outs are mandatory. To be eligible for Ride-Outs with an Ambulance company, the student must have an 80% or greater GPA, all assignments must be up to date and all required documents turned into office staff. (Item 4-5)

Breakdown of Program Cost and Commonly Associated Fees

Registration Fee = \$350.00 (*\$250.00 retained by HealthPro if cancellation, withdrawal or dropped*)

Tuition = \$1150.00 (*Due by the beginning of the program, unless on a payment plan*)

Included in the tuition is the following:

- Usage of any equipment, lab supplies during the course (i.e.-stethoscope, blood pressure cuff, etc.) (Item 7)
- Vitals kits are purchased by the students.

Not included in the tuition is the following:

- HealthPro Polo Shirt (Required for wear during all class sessions and clinical rotations)
- Required textbook & online access: Included
- Optional additional HealthPro Polo Shirt (\$35 – available to order during Orientation)
- Any recommended additional resources (i.e.- medical dictionary, test prep materials)
- Any fees incurred obtaining the required immunizations and/or physical examination required prior to clinical rotations. It is the student's responsibility to obtain the required immunizations and medical clearances. HealthPro does not offer any immunization or physical examination services. (Cost will vary depending on the medical provider with which the student chooses to obtain these services, as well as the insurance coverage the student maintains. No money will be paid to HealthPro EMS Training in relation to this requirement. It is advised for students to assess how much these services will cost based on their medical provider of choice and personal insurance coverage prior to signing this enrollment agreement.
- Any examination, certification and/or background check fees required to become certified at the local, state and/or national level (NREMT Written Exam Fee= **\$105**; Orange County Certification Application= **\$75**; California State Certification Application- **\$75**)

Required Textbook and Materials

AAOS Emergency Care of the Sick and Injured, 12th Edition Advantage Access

NOTE: Students are expected to have either the above textbook or eBook option with them during class. Students will need computer/internet access outside of class for assignments and exams assigned through the course portal. It is the responsibility of the student to ensure computer/internet access for any outside assignments. All assignments and due dates are outlined in the syllabus at the beginning of the course.

Housing

HealthPro EMS Training does not offer housing, nor do we recommend any housing/dormitory facilities. It is up to the prospective students to arrange their own housing while attending this EMT program. (Item 6 #7)

Tutoring

HealthPro EMS Training does not currently offer tutoring services outside of scheduled class time. It is the responsibility of the student to keep up on all coursework, recommended studying and to seek additional instructional assistance, as needed. Please notify your instructor or the Program Director if you are having difficulty with any of the course material.

(Item 6 #8)

Distance Learning

HealthPro EMS Training does not provide distance education except for the approved EMT Hybrid Course. (Item 20)

Assessment Fee for Transfer of Credits

HealthPro EMS training does not transfer credits. HealthPro EMS Training does not charge a fee for transfer of credits (Item 6-#9)

Placement Assistance

Although the Program may facilitate information about known vacancies, the Program does not offer placement assistance nor is a guarantee for employment made.

Americans with Disabilities Act (ADA)

HealthPro EMS Training does not discriminate against students with disabilities. If you have a disability that makes it difficult to attend this course, please discuss it with our administration and we will do all we can to accommodate the student.

Equal Opportunity Center

HealthPro EMS Training does not discriminate against students or employees based on gender, race, religion, politics, or lifestyle choices.

Politics

HealthPro EMS believes that politics are personal beliefs and choices and will not be discussed at the HealthPro EMS Training center by employees or students.

Social Media Policy

HealthPro EMS Training does not condone photographing or recording of students without their knowledge or consent. Posting students on social media without their consent will result in academic probation. All student interactions on social media must be in a respectful and kind manner.

Transfer of Outside Credits and Credentials

HealthPro EMS Training does not grant credit for prior experiential learning earned from another training institution and/or college or university. The EMT Program is an intense and challenging course. Any previous education in Health Science or Emergency Medicine will be beneficial to you, however, will not count as credit earned for this course. BLS Certification is the only credential that may be obtained from an outside source. There are no fees associated for those holding a current BLS Certification. (Item 6 #10)

"NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION"

"The transferability of credits you earn at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in the EMT Training Course is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting the institution to which you may seek to transfer after attending HealthPro EMS Training is to determine if your certificate will transfer. If the institution offers more than one educational program, only the program in which the student is enrolling must be listed." (Item 13)

Student Tuition Recovery Fund (CCR § 76215)

"The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program."

(b) In addition to the statement required under subdivision (a) of this section, a qualifying institution shall include the following statement in its school catalog:

"It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 1747 North Market Blvd., Suite 225, Sacramento, California, 95834, (916) 574-8900 or (888) 370-7589.

To be eligible for STRF, you must be a California resident or enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120-day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 -day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.

5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
 6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
 7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.
- To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of non-collection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number."

NOTICE: The STRF assessment rate is \$0.00 per \$1,000

(item 6 #11)

Loans

HealthPro EMS Training, Inc does not extend credit or loan any money to students at this institution. (item19)

Financial Aid

HealthPro EMS Training does not provide financial aid programs in any way. All costs that are associated with the enrollment into our program shall be between you and your financial institution, if applicable. If the student has obtained a loan to pay for the educational program, the student will have the responsibility to repay the full amount plus interest, less the amount of refund. (Item 11)

Default on Federal or State Loan

If a student defaults on a Federal or State loan, both of the following may occur:

1. The federal or state government or a loan guarantee may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
2. The student may not be eligible for any other federal financial aid at another institution or other government financial assistance until the loan is paid. (Item 12)

STUDENTS'S RIGHT TO CANCEL

As a student of HealthPro EMS Training's EMT Program, you have the right to cancel and obtain a refund of charges paid through attendance at the first-class session, or the seventh day after enrollment, whichever is later. If the student has received federal student financial aid funds, the student is entitled to a refund of money not paid from federal aid program funds. For a refund request, student will send or deliver a request in writing to:

HealthPro EMS Training, Inc

2900 Adams St. Suite C5.

Riverside, Ca 92504

(Item 10)

Cancellations, Withdrawals and Refund Policies

HealthPro EMS Training Inc. has established a fair and equitable refund policy. Cancellation, withdrawal, and refunds policies including an explanation that the student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first-class session, or seventh day after enrollment, whichever is later.

Cancellation Procedure:

To cancel the enrollment agreement, complete a cancellation form.:

- Cancellation forms can be found at www.hpemt.org under Student Resources
- Notify the following administrators of your intention to cancel by phone, email or mail.
- Ros Brown: eMail: ros@hpec.org Phone: 949-291-4521
- Taryn Morales: eMail: taryn@hpemt.org Phone: 951-729-6499
- The date your cancellation form is received will start the refund period.
- A refund will be issued within 30 days of cancellation.
- Refunds will be issued through Enrollware Pay or by check to the address listed at the time of enrollment.
- Student names will be removed from our attendance record, JBL record and Enrollware record.
- Students will receive an official letter of acceptance of cancellation.

Refunds:

- Refunds shall be made if (a) written notification of withdrawal has been provided to HealthPro EMS Training Inc. by the student, or (b) from the date HealthPro EMS Training Inc. terminates the student from the course.
- Retention of tuition and fees collected in advance for a student who does not commence class shall not exceed \$250.00

Refund Chart: HealthPro shall refund 100% of the amount paid for institutional charges less a reasonable deposit or application fee not to exceed \$250.00, if notice of cancellation is made through attendance of the first-class session or the seventh day after enrollment, whichever is later.

Refunds for EMT-In-Classroom and Hybrid: Includes payment placed at enrollment (minus nonrefundable \$250 deposit) along with any add on charges for services and or materials not rendered.

- a) Full refund prior to first day of class minus deposit and non-refundable charges
- b) 80% issued up to the first day of Week 2 = \$560.00
- c) 40% issued up to the first day of week 4 = \$280.00
- d) 25% issued up to the first day of week 5 = \$187.50
- e) 0% issued for week after the second day of week 5= \$0.00

Withdrawal Procedure:

To withdraw from the EMT course after the seventh day of class please follow these procedures:

(Withdrawal forms can be found at www.hpemt.org under Student Resources)

- Notify the following administrators of your intention to withdraw by phone, email or mail.
 - Ros Brown: eMail: ros@hpec.org Phone: 949-291-4521
 - Taryn Morales: eMail: taryn@hpemt.org
- The date the withdrawal form is received will start the refund period.
- Refund amounts will be issued according to the date of withdrawal.
- Refunds will be issued through Enrollware Pay or by check to the address listed at the time of enrollment.
- Student names will be removed from our attendance record, JBL record and Enrollware record.
- Students will receive an official letter of acceptance of cancellation.

Disputes/Questions

Any dispute may be addressed in written form and discussed immediately with HealthPro.

A student or any member of the public may file a complaint about this institution with Bureau for Private Postsecondary Education by calling (888) 370-7589, or by completing a complaint form, which can be obtained on the Bureau's website www.bppe.ca.gov.

- (1) Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the HealthPro EMS Training may be directed to the Bureau for Private Postsecondary Education at:

Address: 1747 N. Market Blvd, Sacramento, CA 95798

Internet Web site address: www.bppe.ca.gov

Phone Number: 888-370-7589

Fax Number: 916-263-1897

(2) A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling 888-370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet Web site www.bppe.ca.gov

Grade Point Average

All students must maintain a GPA of 80% to be successful in the program. **ANY STUDENT THAT HAS A GPA BELOW 80% WILL BE PLACED ON ACADEMIC PROBATION. NO STUDENT WITH A GPA OF LESS THAN 80% WILL BE ELIGIBLE TO TAKE THE FINAL.**

Enrollment

A student shall enroll solely by means of executing an enrollment agreement. The enrollment agreement shall be signed by the student and by an authorized employee of the institution. (Item 16)

Enrollment Agreement Signature Page
Statements of Acknowledgement and Understanding

This Enrollment Agreement covers the entire program length for the dates on which you are enrolling.

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, and salaries or wages, and the most recent three-year cohort default rate. Initial _____

I certify that I have received the EMT Program Catalog (HPEMT website under student resources). I have also received the School Performance Fact Sheet, with information regarding completion rates, placement rates, license examination passage rates, and salary or wage information and the most recent three-year cohort default rate, if applicable, included in the School Performance Fact Sheet. I have signed initialed and dated the information provided in the School Performance Fact Sheet.

Initial _____

My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me. I also understand that I must maintain a GPA of 80% at all times during this course.

I certify that I have received the course syllabus detailing all class dates and meeting times. Initial _____

TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE. ESTIMATED TOTAL CHARGE OF THE ENTIRE EDUCATIONAL PROGRAM. THE TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY:

Total Cost:

- Tuition- \$1150.00
- Uniform-\$35.00.
- Required Manual- \$229.47
- Background Check-\$55.00
- PocketPrep-\$65.00
- Total: \$1334.47

(item 8)

"I understand that this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me." Initial _____

Student must exercise his or her right to cancel or withdraw from this enrollment agreement by:

_____ Initial _____
Date

Student Signature

Printed Name

Date of Enrollment _____

Joan Battersby RN MSN
HealthPro EMS Representative

Joan Battersby
Printed Name