

HEALTHPRO EMS TRAINING, INC.

EMERGENCY MEDICAL TECHNICIAN PROGRAM

STUDENT ENROLLMENT AGREEMENT

INSTITUTION & PROGRAM INFORMATION

Institution Name:	HealthPro EMS Training, Inc.	BPPE Approval:	Bureau-Approved
Cooperate Address:	2900 Adams St., Suite C5, Riverside, CA 92504	Academic Year:	Jan 1 – Dec 31, 2026
Instruction Location:	2900 Adams St., Suite C5, Riverside, CA 92504	Phone:	(951) 729-6499
Program Name:	Emergency Medical Technician (EMT)	Website:	www.hpemt.org
Total Program Hours:	184 Clock Hours (Didactic + Skills + Clinical)	Email:	info@hpemt.org

Student Name:		Date of Enrollment:	September 11, 2026
Program Start Date:	September 14, 2026	Scheduled Completion Date:	November 13, 2026
Period of This Agreement:	From: To: <u>September 11, 2026</u> - November 13, 2026	Cancellation Deadline:	September 26, 2026

PROGRAM DESCRIPTION (CEC §94911(a))

The Emergency Medical Technician (EMT) Program provides students with the knowledge and skills necessary to deliver emergency medical care at the basic life support (BLS) level in accordance with the California Emergency Medical Services Authority (EMSA) standards, Title 22 of the California Code of Regulations (CCR), and the National EMS Education Standards.

Instruction is delivered in-person at HealthPro EMS Training's Riverside campus. The program consists of two integrated components:

Component	Description	Hours
Didactic / Skills	Classroom lecture and hands-on skills training	160 hours
Clinical Observation	Ambulance ride-alongs and/or hospital clinical shifts	24 hours

	(minimum 10 patient contacts required)	
TOTAL PROGRAM LENGTH		184 clock hours

Clinical ride-outs are mandatory. To be eligible, students must maintain a GPA of 80% or higher, have all assignments current, and have submitted all required documents to office staff. Students must document a minimum of ten (10) patient contacts.

SCHEDULE OF CHARGES AND FEES (5 CCR §71800; CEC §94911(b)(c))

The following is a complete, itemized schedule of all charges and fees. Each charge is listed separately as required by 5 CCR §71800(e). Charges marked “NON-REFUNDABLE” are retained by the institution regardless of cancellation or withdrawal.

INSTITUTIONAL CHARGES (Paid to HealthPro EMS Training, Inc.)	AMOUNT
(1) Tuition – Instruction / Training [5 CCR §71800(e)(1)]	\$815.00
(2) Registration Fee – \$250.00 of this fee is NON-REFUNDABLE [5 CCR §71800(e)(2)]	\$350.00
(3) Training Equipment Use (stethoscopes, BP cuffs, splints, etc.) [5 CCR §71800(e)(3)]	\$0.00
(4) Lab Supplies – Vitals Kit [5 CCR §71800(e)(4)]	\$35.00
(5) PocketPrep NREMT Prep Online Account (required online access) [5 CCR §71800(e)(5)]	\$65.00
(6) Uniform – HealthPro Polo Shirt (1), required for all classes & clinicals [5 CCR §71800(e)(6)]	\$35.00
(7) In-Resident Housing [5 CCR §71800(e)(7)]	N/A
(8) Tutoring [5 CCR §71800(e)(8)]	N/A
(9) Assessment Fee for Transfer of Credits [5 CCR §71800(e)(9)]	N/A
(10) Fees to Transfer Credits [5 CCR §71800(e)(10)]	N/A
(11) STRF Assessment Fee – NON-REFUNDABLE [5 CCR §71800(e)(11); CCR §76215]	\$0.00
SUBTOTAL – INSTITUTIONAL CHARGES	\$1,300.00

NON-INSTITUTIONAL REQUIRED CHARGES (Paid to Third Parties) [5 CCR §71800(f)]	AMOUNT
Required Textbook – AAOS Emergency Care and Transportation of the Sick and Injured, 12th Ed., Advantage Package (Paperback + online access) — ISBN 9781284243758	\$267.95
Background Check (required for clinical placement) [5 CCR §71800(f)]	\$55.00

SUBTOTAL – NON-INSTITUTIONAL REQUIRED CHARGES	\$322.95
TOTAL – ALL REQUIRED CHARGES (Institutional + Non-Institutional)	\$1,622.95

THIRD-PARTY FEES (Estimates; Not Paid to HealthPro)	ESTIMATED
NREMT Written Certification Exam (required for national certification)	\$105.00
California State EMT Certification Application	\$75.00
Orange County EMT Certification Application (if applicable)	\$75.00
Required immunizations and/or physical examination (varies by provider & insurance)	Varies

NOTE: Third-party certification, examination, and immunization fees are paid directly to those organizations. No portion of these fees is paid to HealthPro EMS Training, Inc. Students are advised to verify these costs before signing this agreement.

REQUIRED TEXTBOOK AND MATERIALS

Required Textbook: Students must choose ONE of the following textbook options before the first class session:

Students must have the required textbook at every class session. Computer and internet access are required for online assignments and assessments through the course portal. It is the student's responsibility to ensure access outside of class.

STUDENT SERVICES

Housing [5 CCR §71800(e)(7)]	HealthPro EMS Training does not offer or recommend housing or dormitory facilities. Students are responsible for arranging their own housing.
Tutoring [5 CCR §71800(e)(8)]	HealthPro EMS Training does not offer tutoring services outside of scheduled class time. Students experiencing difficulty should contact their instructor or the Program Director immediately.
Transfer of Credits [5 CCR §71800(e)(9)(10)]	HealthPro EMS Training does not accept transfer credits from other institutions and does not charge any assessment or transfer fee. The only exception is a current BLS Certification from an approved external provider, which satisfies the BLS prerequisite at no additional charge.
Placement Assistance	HealthPro EMS Training may share information about known employment vacancies; however, we do not guarantee job placement or employment.
Distance Education [5 CCR §71716]	HealthPro EMS Training does not offer distance education for this program except for the Bureau-approved EMT Hybrid option. The EMT Hybrid course includes an asynchronous online component. For hybrid students, the first lesson and materials will be transmitted

within seven (7) days of acceptance, and students retain the right to cancel before materials are received for a full refund.

INSTITUTIONAL POLICIES

ADA / Non-Discrimination: HealthPro EMS Training does not discriminate on the basis of disability, gender, race, religion, national origin, or any other protected characteristic. Students with disabilities who require reasonable accommodations should contact the Program Director prior to enrollment.

Academic Standing – Minimum GPA: Students must maintain a cumulative GPA of 80% or higher at all times. Students falling below 80% will be placed on academic probation and will be ineligible to take the final examination until the GPA requirement is met.

Social Media Policy: Recording or photographing fellow students without their consent is prohibited. Posting images of students on social media without consent will result in academic probation. All student online interactions must reflect professional and respectful conduct.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS (CEC §94911(h); §94909(a)(15))

“The transferability of credits you earn at HealthPro EMS Training, Inc. is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in the Emergency Medical Technician Program is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting the institution to which you may seek to transfer after attending HealthPro EMS Training, Inc. to determine if your certificate will transfer.”

FINANCIAL INFORMATION

Financial Aid (CEC §94911): HealthPro EMS Training does not participate in federal or state financial aid programs. All tuition and fees must be paid by the student or through personal financing arrangements.

Loans (CEC §94911(f)): HealthPro EMS Training, Inc. does not extend credit or make loans to students. If you obtain a private loan to pay for this educational program, you will be responsible for repaying the full amount of the loan plus interest, less the amount of any refund issued to you.

Default on Federal or State Loan (CEC §94911(g)): If you default on a federal or state loan, both of the following may occur:

1. The federal or state government or a loan guarantee agency may take action against you, including applying any income tax refund to which you are entitled to reduce the balance owed on the loan.
2. You may not be eligible for any other federal student financial aid at another institution or other government financial assistance until the loan is repaid.

STUDENT TUITION RECOVERY FUND (STRF) (5 CCR §76215)

NOTICE: The STRF Assessment Rate is \$0.00 per \$1,000 of institutional charges (effective April 1, 2024). The STRF fee is NON-REFUNDABLE.

“The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.”

“It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 1747 N. Market Blvd., Suite 225, Sacramento, CA 95834, (916) 574-8900 or (888) 370-7589.”

To be eligible for STRF, you must be a California resident, have prepaid tuition, and have suffered an economic loss as a result of any of the following:

3. The institution, a location, or an educational program was closed or discontinued, and you did not complete or were unable to complete a Bureau-approved teach-out plan.
4. You were enrolled within the 120-day period before the closure of the institution, location, or program discontinuation.
5. You were enrolled more than 120 days before closure and the Bureau determined there was a significant decline in program quality.
6. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
7. The institution failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or received proceeds in excess of tuition and costs.
8. You were awarded restitution, a refund, or other monetary award by an arbitrator or court based on a violation of this chapter, but were unable to collect the award from the institution.
9. You sought legal counsel that resulted in the cancellation of one or more student loans, and have an invoice for services rendered and evidence of the loan cancellation.

STRF reimbursement applications must be received within four (4) years from the date of the qualifying event. No claim can be paid without a Social Security number or taxpayer identification number.

STUDENT'S RIGHT TO CANCEL (CEC §94911(e))

STUDENT'S RIGHT TO CANCEL: You have the right to cancel this enrollment agreement and receive a refund of charges paid through attendance at the first-class session, or the seventh (7th) day after the date of enrollment, whichever is later. This right to cancel is separate from and in addition to the withdrawal rights described below.

To cancel this enrollment agreement, submit a written cancellation request (Cancellation Form available at www.hpemt.org under Student Resources) to HealthPro EMS Training, Inc. The date your written cancellation is received begins the refund processing period. A refund will be issued within 45 days of the effective cancellation date.

If you have received federal student financial aid funds, you are entitled to a refund of moneys not paid from federal student financial aid program funds.

CANCELLATION, WITHDRAWAL, AND REFUND POLICY (CEC §94911(e); 5 CCR §71750)

Cancellation Procedure: To cancel this enrollment agreement, complete and submit the Cancellation Form (available at www.hpemt.org) and notify HealthPro EMS Training in writing by email, mail, or phone to any of the contacts below.

Contact	Email	Phone
Joan Battersby	joan@hpemt.org	(951) 729-6499
Ross Brown	ros@hpemt.org	(951) 729-6499
Taryn Morales	taryn@hpemt.org	(951) 729-6499

Pro-Rata Refund Policy (5 CCR §71750): Students who cancel or withdraw after the cancellation period but having completed 60% or less of the program are entitled to a pro-rata refund of unearned institutional charges. The refund is calculated based on the percentage of the program not yet attended. All refunds exclude the \$250.00 non-refundable registration deposit and the cost of non-refundable supplies (PocketPrep account, uniform polo shirt, and vitals kit). Refunds will be issued within 45 days of the effective withdrawal date.

Refund Schedule (based on pro-rata refundable tuition of \$900.00):

Withdrawal Timing	Refund Amount	Notes
Through Day 7 (Right to Cancel)	100% of all charges paid	Full refund; Right to Cancel period
Days 8–13	\$610.00	Pro-rata; excl. non-refundable items
Days 14–20	\$450.00	Pro-rata; excl. non-refundable items
Days 21–27	\$330.00	Pro-rata; excl. non-refundable items
Days 28–32	\$240.00	Pro-rata; excl. non-refundable items
After Day 32 (>60% complete)	No Refund	Student has completed >60% of program

Refunds are issued through Enrollware Pay or by check to the address of record at enrollment. Upon cancellation or withdrawal, the student's name will be removed from attendance, JBL, and Enrollware records, and an official letter of acceptance of cancellation will be issued.

QUESTIONS AND COMPLAINTS (CEC §94911(j))

“Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd., Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, (888) 370-7589 or by fax (916) 263-1897.”

“A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 toll-free or by completing a complaint form, which can be obtained on the Bureau’s internet website www.bppe.ca.gov.,ssss

ENROLLMENT AGREEMENT – ACKNOWLEDGMENT AND SIGNATURE PAGE

HealthPro EMS Training, Inc. • Emergency Medical Technician Program • Academic Year 2026

School Performance Fact Sheet (CEC §94911(ii))

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, and salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.

Initial: _____

I certify that I have received the catalog, School Performance Fact Sheet, and information regarding completion rates, placement rates, license examination passage rates, and salary or wage information, and the most recent three-year cohort default rate, if applicable, included in the School Performance Fact Sheet, and have signed, initialed, and dated the information provided in the School Performance Fact Sheet.

Initial: _____

Statements of Acknowledgment (CEC §94911(d)(i))

This Enrollment Agreement is legally binding when signed by the student and accepted by an authorized representative of HealthPro EMS Training, Inc.

Initial: _____

My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me. I understand that I must maintain a GPA of 80% or higher at all times during this program.

Initial: _____

I certify that I have received the EMT Program Catalog/Brochure (available at www.hpemt.org under Student Resources) and the course syllabus detailing all class dates, meeting times, and assignment due dates.

Initial: _____

I understand that my right to cancel this agreement runs through the first class session or the seventh (7th) day after the date of my enrollment, whichever is later. After that deadline, I may withdraw pursuant to the Withdrawal and Pro-Rata Refund Policy above.

Initial: _____

TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE

Tuition (instruction)	\$815.00
Registration Fee (NON-REFUNDABLE: \$250.00)	\$350.00
Training Equipment Use	\$0.00
Lab Supplies – Vitals Kit	\$35.00
PocketPrep NREMT Prep Online Account	\$65.00

Uniform – HealthPro Polo Shirt	\$35.00
STRF Assessment Fee (NON-REFUNDABLE)	\$0.00
Required Textbook – AAOS Emergency Care, 12th Ed., Advantage Package (NON-INSTITUTIONAL)	\$267.95
Background Check (required for clinical placement) (NON-INSTITUTIONAL)	\$55.00
SUBTOTAL – INSTITUTIONAL CHARGES	\$1,300.00

ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM: \$1,622.95
THE TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT:
\$1,622.95

“I understand that this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.”

Student Printed Name

Date

Student Signature

Date of Enrollment

HealthPro EMS Representative – Printed Name

HealthPro EMS Representative – Signature

HealthPro EMS Training, Inc. • 2900 Adams St., Suite C5, Riverside, CA 92504 • (951) 729-6499 • www.hpemt.org
BPPE-Approved Institution • This agreement is effective upon signature by both student and authorized representative.